

application letter for bonafide certificate File PDF

Application Letter for Bonafide Certificate

In many institutions, whether educational, governmental, or corporate, obtaining a bonafide certificate is a common requirement for various official purposes. One essential step in this process is submitting an application letter for a bonafide certificate. This formal letter serves as a request to the concerned authority, asserting the need for the certificate and providing necessary details to facilitate its issuance. In this article, we will explore the structure, content, and best practices for writing an effective application letter for a bonafide certificate, along with sample templates to guide you through the process.

Understanding the Bonafide Certificate and Its Significance

What is a Bonafide Certificate?

A bonafide certificate is an official document issued by an organization, educational institution, or employer that certifies an individual's affiliation with that organization. It confirms that the person is a genuine member or student of the institution for a specific period and purpose.

Common Uses of a Bonafide Certificate

A bonafide certificate is often required for various purposes, including:

- Applying for a visa or passport
- Seeking admission to another educational institution
- Applying for government or non-governmental schemes
- Obtaining discounts or benefits available to students or members
- Submitting proof of identity or affiliation for official procedures

Importance of an Application Letter for Bonafide Certificate

The application letter acts as a formal request that communicates your need clearly and professionally. It ensures that the authority understands your purpose and processes your request efficiently. A well-written application can expedite the issuance process and prevent delays or misunderstandings.

Key Components of an Application Letter for Bonafide Certificate

To craft an effective application letter, certain crucial elements must be included:

1. Recipient's Details

- Name and designation of the authority or officer in charge
- Department or office address

2. Sender's Details

- Name of the applicant
- Roll number or student ID (if applicable)
- Department or course details
- Contact information (phone number, email address)
- Address

3. Subject Line

A clear, concise statement indicating the purpose of the letter, such as:

?Request for Issuance of Bonafide Certificate?

4. Salutation

Proper greeting, e.g., ?Dear Sir/Madam? or ?To Whom It May Concern,? depending on the institution's protocol.

5. Body of the Letter

This section should include:

- The purpose of writing the letter
- Specific details about the period of affiliation
- Reason for requesting the bonafide certificate
- Any supporting information or documents attached
- Polite request for prompt action

6. Closing and Signature

- A courteous closing phrase, such as "Thank you for your consideration?"
- Signature of the applicant
- Date of writing the letter

Step-by-Step Guide to Writing an Application Letter for Bonafide Certificate

Step 1: Start with a Formal Heading

Include your address and the date at the top right or left corner of the letter.

Step 2: Address the Recipient

Mention the name and designation of the authority or department.

Step 3: Write a Clear Subject Line

Make it straightforward to immediately convey the purpose.

Step 4: Begin with a Respectful Salutation

Use appropriate greetings based on the formal relationship.

Step 5: Introduce Yourself and State the Purpose

Briefly introduce yourself and explain why you are requesting the certificate.

Step 6: Provide Necessary Details

Mention your affiliation, period of stay, and any other relevant information.

Step 7: Conclude Politely

Express gratitude and request prompt processing.

Step 8: Sign Off

End with a formal closing phrase, your signature, and your name.

Sample Application Letter for Bonafide Certificate

``plaintext

Your Address

City, State, ZIP Code

Email Address

Phone Number

Date

The Principal

XYZ College/School/Organization Name

Department or Office

Address

City, State, ZIP Code

Subject: Request for Issuance of Bonafide Certificate

Dear Sir/Madam,

I am writing to kindly request the issuance of a bonafide certificate certifying my affiliation with XYZ College for the academic year 2023-2024. My name is John Doe, and I am currently enrolled in the Bachelor of Science program in the Department of Physics, with roll number 12345.

The bonafide certificate is required for [state the purpose, e.g., applying for a student visa, internship, or scholarship]. I have been a student at this institution since August 2022 and am in good standing.

I would be grateful if you could process my request at the earliest convenience. I have attached a photocopy of my student ID card and my admission receipt for your reference.

Thank you for your attention to this matter. I look forward to your positive response.

Yours sincerely,

[Signature]

John Doe

Enclosures: Student ID Copy, Admission Receipt

...

Best Practices for Writing an Effective Application Letter for Bonafide Certificate

To ensure your application is successful, consider these tips:

- Write in a formal, polite tone throughout the letter.
- Keep the letter concise and to the point, avoiding unnecessary details.
- Proofread for grammatical errors and clarity.
- Attach all supporting documents mentioned in the letter.
- Use a professional letter format with proper spacing and margins.

FAQs about Application Letter for Bonafide Certificate

1. Can I request a bonafide certificate via email?

Yes, many institutions accept formal requests via email. Ensure your email is well-structured, polite, and includes all necessary details and attachments.

2. How long does it take to get a bonafide certificate after submitting the application?

The processing time varies by institution but generally ranges from a few days to a week. It's advisable to follow up if you do not receive it within the stipulated time.

3. Is there a specific format for the application letter?

While there is no universal format, following a formal letter structure as outlined above ensures clarity and professionalism.

4. What documents should I attach with my application?

Typically, you should attach a photocopy of your student ID, admission receipt, or any other document that proves your affiliation.

Conclusion

Writing an application letter for a bonafide certificate is a straightforward process that requires attention to formal structure, clarity, and politeness. By including all necessary details and adhering to a professional format, you can effectively communicate your request and expedite the issuance of the certificate. Remember, a well-crafted application not only reflects your seriousness but also facilitates a smooth process for obtaining this important document. Whether for educational, official, or personal purposes, mastering the art of writing such application letters is a valuable skill that can serve you in various official procedures.

Application Letter for Bonafide Certificate: A Detailed Guide to Crafting Effective Requests

In the realm of academic, professional, and administrative procedures, the application letter for bonafide certificate holds a pivotal position. Whether a student needs to verify their affiliation with an educational institution, or an employee seeks to confirm their association with an organization, this formal document serves as a crucial request to the concerned authorities. An effectively drafted application not only expedites the issuance process but also reflects the applicant's sincerity and professionalism. This article delves into the nuances of writing a comprehensive application letter for a bonafide certificate, exploring its significance, structure, essential components, common pitfalls, and best practices.

Understanding the Bonafide Certificate and Its Importance

What is a Bonafide Certificate?

A bonafide certificate is an official document issued by an educational institution or organization, certifying that an individual is a genuine member of that institution. Typically, it states that the person is a student, employee, or member of the organization, and includes relevant details such as name, roll number, course/department, duration, and purpose of issuance.

Key features of a bonafide certificate include:

- Confirmation of identity and association
- Period of affiliation
- Purpose for which the certificate is issued
- Official signature and seal of the issuing authority

Why is the Bonafide Certificate Required?

The certificate serves multiple purposes:

- Visa applications: To prove enrollment or employment status
- Scholarship or financial aid: As proof of student status
- Travel permits: For school or college trips
- Loan or financial transactions: To verify employment or student status
- Other official purposes: Such as admission to courses, internships, or government schemes

The integrity and authenticity of the certificate hinge on a formal, clear application process. Therefore, drafting a well-structured application letter is essential to facilitate smooth processing.

Key Elements of an Application Letter for Bonafide Certificate

A typical application letter for a bonafide certificate should contain the following elements:

1. Proper Salutation

- Address the letter to the appropriate authority, such as the Principal, Headmaster, Registrar, or HR Manager.
- Use respectful titles (e.g., Dear Sir/Madam).

2. Clear Subject Line (if submitting via email)

- Example: "Request for Issuance of Bonafide Certificate"

3. Introduction and Purpose of the Letter

- State who you are (name, class/department/designation).
- Mention the reason for writing the letter (e.g., to request a bonafide certificate for specific purposes).

4. Personal and Institutional Details

- Include details like registration number, roll number, enrollment ID, student ID, or employee ID.

- Mention the duration of your association with the institution.

5. Justification or Reason for the Request

- Clearly specify why you need the bonafide certificate.
- Mention any deadlines or urgency if applicable.

6. Polite Closing and Signature

- End with a courteous closing statement.
- Sign the letter and include contact details such as phone number and email address.

Sample Structure of an Application Letter for Bonafide Certificate

To better understand, let's examine the typical structure through a sample layout:

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Date]

The Principal / Head of Institution

[Institution Name]

[Institution Address]

[City, State, ZIP Code]

Subject: Request for Issuance of Bonafide Certificate

Dear Sir/Madam,

I am writing to request the issuance of a bonafide certificate to verify my enrollment as a student at [Institution Name]. I am currently enrolled in the [Course/Department], with Roll Number [Number], and I have been studying at this institution since [Start Date].

The bonafide certificate is required for [state the purpose, e.g., applying for a student visa, scholarship, or internship], and I kindly request you to process my application at your earliest convenience. I would be grateful if the certificate could be issued by [date], as I need to submit it for the aforementioned purpose.

Please let me know if any further information or documentation is needed. I am available at [phone number] or [email address].

Thank you very much for your assistance.

Sincerely,

[Your Name]

[Signature]

Tips for Writing an Effective Application Letter for Bonafide Certificate

Clarity and Conciseness

- Be straightforward about your request. Avoid unnecessary details but include all relevant information.

Politeness and Formal Tone

- Maintain a respectful and professional tone throughout the letter. Use polite expressions like ?I kindly request? or ?I would be grateful.?

Accuracy and Completeness

- Double-check personal details, such as your name, registration number, and dates, to prevent delays.

Timeliness

- Submit your application well in advance of your deadline to accommodate processing time.

Follow-up

- If you do not receive a response within a reasonable period, follow up with a polite reminder.

Common Mistakes to Avoid

- Vague Requests: Not specifying the purpose or urgency.
- Incorrect Details: Providing wrong registration or student ID numbers.
- Informal Language: Using casual language or slang.
- Omitting Contact Info: Failing to provide contact details for follow-up.
- Ignoring Formatting: Neglecting proper structure and professionalism.

Variations of Application Letters Based on Context

Depending on the applicant's status and purpose, the structure of the letter may vary slightly.

For Students

- Mention the course, year, and reason for the certificate.
- Emphasize the need for the certificate for specific academic or official purposes.

For Employees

- Include employee ID, department, and duration of employment.
- State the reason, such as visa application, bank loan, or official verification.

For External Applicants

- If applying on behalf of someone else, include authorization letters or documents.

Conclusion: The Significance of a Well-Written Application Letter

In conclusion, the application letter for a bonafide certificate is a vital document that facilitates official verification processes. A well-crafted letter ensures clarity, demonstrates professionalism, and enhances the likelihood of prompt processing. Whether you are a student seeking to verify your academic credentials or an employee needing confirmation of your employment, understanding the

essential components and best practices in writing this application can make the process smoother and more efficient.

Remember, the key is to be polite, precise, and complete. By following the outlined structure and tips, applicants can confidently draft their requests, thereby ensuring their needs are met swiftly and effectively. As organizations and institutions value professionalism and clarity, mastering the art of writing such application letters is an indispensable skill in administrative communication.

Additional Resources:

- Sample application templates
- FAQs on bonafide certificate issuance
- Contact information for common educational institutions

Note: Always tailor your application to the specific requirements of the institution or organization you are addressing.

Question What is an application letter for a bonafide certificate? An application letter for a bonafide certificate is a formal request addressed to the principal or head of an institution, seeking a certificate that verifies a student or employee's affiliation with the organization for a specific purpose. **Answer** What should be included in an application letter for a bonafide certificate? The letter should include the applicant's full name, roll or student ID, class or department, reason for requesting the certificate, contact details, and a respectful request for issuance of the bonafide certificate. How do I write a formal application letter for a bonafide certificate? Begin with a formal salutation, state the purpose of the letter clearly, provide necessary details like your name and enrollment number, mention the reason for the certificate, politely request its issuance, and conclude with a thank you and signature. Can I request a bonafide certificate via email? Yes, many institutions accept requests for bonafide certificates via email. Ensure your email is formal, includes all necessary details, and attaches any required documents as per the institution's guidelines. What are common reasons for requesting a bonafide certificate? Common reasons include applying for a passport, visa, scholarship, internship, or other official purposes where proof of affiliation with the institution is required. How long does it typically take to get a bonafide certificate after application? The processing time varies by institution but generally ranges from 1 to 3 days up to a week, depending on their procedures and workload. Is there a specific format or template for an application letter for a bonafide certificate? While formats may vary, it is advisable to follow a formal, polite structure including a subject, salutation, body with necessary details, and closing remarks. Many institutions provide sample templates online. Are there any fees associated with obtaining a bonafide certificate? In most cases, bonafide certificates are issued free of charge, but some institutions may charge a nominal fee. It is best to check with your institution's administration for specific details.

Related keywords: application letter, bonafide certificate, request letter, student certificate, school certificate, college certificate, issuance of bonafide, sample application, certificate request format, formal letter

Sample Bonafide Certificate From School

Sample Bonafide Certificate from School: A Comprehensive Guide

Sample bonafide certificate from school is a crucial document issued by educational institutions to authenticate a student's identity, enrollment status, or participation in school activities. Whether you need this certificate for travel, scholarship applications, visa processes, or other official purposes, understanding its structure, content, and how to obtain one is essential. This article provides an in-depth overview of what a bonafide certificate from school entails, includes a sample template, and offers guidance on creating an effective, SEO-optimized document.

What is a Bonafide Certificate from School?

Definition and Purpose

A bonafide certificate is a formal document issued by a school or educational institution that certifies that a student is enrolled and actively studying at that institution. The term "bonafide" is derived from Latin, meaning "good faith," signifying the authenticity and sincerity of the statement.

This certificate serves various purposes, including:

- Applying for scholarships or financial aid
- Visiting a foreign country for educational purposes
- Joining school trips or excursions
- Processing visa applications
- Proving student status for various legal or administrative procedures

Importance of a Bonafide Certificate

Having a valid and properly issued bonafide certificate ensures that authorities and organizations recognize your legitimate student status. It acts as an official proof that can streamline administrative processes and lend credibility to your requests.

Key Elements of a Sample Bonafide Certificate from School

Standard Structure and Content

A typical bonafide certificate from school contains the following essential components:

- **Header:** School name, logo, and address
- **Title:** "Bonafide Certificate"
- **Reference Number:** Unique certificate number (if applicable)
- **Date of Issue:** When the certificate was issued
- **Introduction:** Statement certifying the student's enrollment
- **Student Details:** Name, class, roll number, date of birth, and other relevant info
- **Purpose of Issue:** Reason for issuing the certificate
- **Declaration:** Official statement certifying the information's accuracy
- **Signature and Seal:** Authorized signatory, school stamp, and date

Sample Bonafide Certificate from School

XYZ Central School

123 Education Lane, Knowledge City, State, ZIP Code

Phone: (123) 456-7890 | Email: [\[email protected\]](#)

Bonafide Certificate

Certificate No.: 2024/XYZ/001

Date of Issue: October 25, 2024

This is to certify that Mr./Ms. **Rahul Sharma** is a bonafide student of XYZ Central School. He/She has been enrolled in our institution since July 15, 2022, and is currently studying in the **10th Grade (Mathematics & Science Stream)**.

Rahul Sharma's date of birth is listed as **March 10, 2008**. The student has been regular in attendance and has demonstrated satisfactory progress in his/her academics and extracurricular activities.

The purpose of this certificate is to certify Rahul Sharma's student status for **visa application / travel / scholarship** purposes (modify as appropriate).

We wish him/her success in all future endeavors.

Authorized Signatory: _____

Principal, XYZ Central School

Seal/Stamp of the School

How to Write an Effective Bonafide Certificate from School

Step-by-Step Guide

- **Use Official Letterhead:** Ensure the certificate is printed on the school's official letterhead for authenticity.
- **Include Accurate Student Details:** Double-check the spelling of the student's name, date of birth, and class details.
- **Specify Purpose Clearly:** Mention the reason for issuing the certificate to avoid ambiguity.
- **Maintain Formal Language:** Use professional and formal language throughout the document.
- **Obtain Authorized Signatures:** The certificate must be signed by the principal or authorized school official and stamped with the school seal.
- **Proofread:** Check for grammatical errors or inaccuracies before finalizing.

Additional Tips for SEO Optimization

- Use relevant keywords such as "sample bonafide certificate from school," "school bonafide certificate template," and "how to write bonafide certificate."
- Include headings with keywords to improve search engine visibility.
- Use bullet points and numbered lists for clarity and better readability.
- Incorporate synonyms and related terms naturally within the content.
- Optimize images (if included) with descriptive alt text.

Common Uses of a Bonafide Certificate from School

1. Visa Application

When applying for a visa, especially for studying abroad or visiting foreign countries, authorities often require a bonafide certificate to verify the applicant's student status at a recognized institution.

2. Scholarship and Financial Aid

Many scholarship programs and financial aid providers request a bonafide certificate to confirm the student's enrollment and eligibility.

3. Travel and Excursion Permissions

Schools often issue bonafide certificates when students participate in national or international trips, confirming their association with the school.

4. Educational and Legal Documentation

This certificate can be used for legal purposes, including identity verification, admission processes, or other official documentation requirements.

How to Obtain a Bonafide Certificate from School

Step 1: Request from School Office

Visit the school administration or student affairs office and request the bonafide certificate. Some schools may require a formal written application or an online request.

Step 2: Provide Necessary Details

- Student's full name
- Class and section
- Roll number or registration number
- Purpose for which certificate is needed
- Any other supporting documents (if required)

Step 3: Pay any Applicable Fees

Some schools charge a nominal fee for issuing certificates. Confirm the fee and make the payment as instructed.

Step 4: Collect the Certificate

Once processed, you can collect the certificate from the school office or receive it via email, depending on the school's policy.

Conclusion

The **sample bonafide certificate from school** serves as an official document that validates a student's association with an educational institution. Its proper structure, accurate information, and official signatures are vital for its acceptance by authorities and organizations. Whether for visa purposes, scholarship applications, or travel permissions, understanding how to request and create an effective bonafide certificate ensures smooth processing and enhances credibility.

Always remember to keep the certificate updated and request a new one if any details change. Properly issued bonafide certificates can significantly aid students in their academic and extracurricular pursuits, opening doors to new opportunities and experiences.

Sample Bonafide Certificate from School: An In-Depth Investigation

In the realm of academic documentation, a sample bonafide certificate from school serves as a vital official document that verifies a student's affiliation with an educational institution. Whether for internships, travel permits, scholarship applications, or other administrative processes, the bonafide certificate holds significant weight. Despite its routine nature, the certificate's format, content, legal standing, and authenticity procedures warrant a comprehensive examination. This investigative article aims to explore the nuances of bonafide certificates from schools, dissecting their structure, purpose, legal considerations, and best practices for issuance.

Understanding the Bonafide Certificate

Definition and Purpose

A bonafide certificate is a formal document issued by an educational institution to certify that an individual is a genuine student of that institution. It affirms the student's enrollment and attendance at the particular school or college for a specified period. The primary purposes include:

- Verifying student status for external applications (e.g., travel, internships)
- Supporting scholarship or financial aid applications
- Facilitating exemption from certain fees or requirements
- Serving as proof of identity and affiliation within various administrative processes

Legal and Administrative Significance

While a bonafide certificate is not a legally binding document like a birth certificate or passport, it holds significant administrative authority within the context of educational and related processes. It often acts as an official endorsement of a student's status, which can be crucial in bureaucratic procedures. The authenticity and proper issuance of such certificates are paramount to prevent misuse or fraudulent claims.

Examining the Sample Bonafide Certificate from School

Typical Structure and Content

A standard bonafide certificate from a school generally follows a formal template that includes specific sections. While variations exist across institutions, the core components are consistent:

- Header: Name of the school, logo, address, and contact information
- Title: "Bonafide Certificate" prominently displayed
- Reference Number and Date: Unique certificate number and issuance date
- Recipient Details: Name of the student, class/grade, roll number (if applicable)
- Certificate Body:
 - Statement affirming the student's enrollment
 - Duration of attendance (start and end dates)
 - Purpose of issuance (if specified)
- Declaration: Official statement certifying the authenticity
- Signature and Seal:
 - Signature of the authorized school authority (Principal/Headmaster)
 - Official school seal or stamp
- Footer: Disclaimer or additional remarks, if any

Sample Content Snippet:

This is to certify that Mr./Ms. [Student Name], son/daughter of [Parent/Guardian Name], has been a bonafide student of [School Name] from [Start Date] to [End Date]. During this period, the student attended classes regularly and was enrolled in [Class/Grade]. This certificate is issued upon his/her request for the purpose of [Purpose].

Key Elements and Their Significance

- Official Letterhead and Logo: Ensures authenticity
- Unique Certificate Number: Facilitates record-keeping and verification
- Precise Student Details: Avoids ambiguity
- Clear Date Range: Validates the period of attendance
- Authorized Signatures and Seal: Legal validation and credibility

Authenticity and Verification of Bonafide Certificates

Ensuring Genuine Issuance

The credibility of a bonafide certificate hinges on proper issuance procedures. Schools must adhere to standardized protocols to prevent forgery:

- Use of official letterhead and seal
- Inclusion of unique certificate/reference numbers
- Signatures of authorized personnel
- Maintaining a record of issued certificates

Common Verification Methods

- Official School Website or Portal: Some institutions provide online verification links
- Direct Contact: Calling or emailing the school office for verification
- Certificate Inspection: Checking for security features like watermarks, holograms, or embossed seals
- Cross-Referencing Records: Matching certificate details with school records or databases

Challenges and Concerns

Despite protocols, issues such as forged certificates, unauthorized issuance, or data tampering can occur. This underscores the importance of:

- Regular audits of issued certificates
- Educating staff on verification procedures
- Implementing digital or QR code-based certificates for enhanced security

Legal and Ethical Considerations

Validity and Acceptance

While bonafide certificates are widely accepted for various purposes, their legal standing varies based on jurisdiction and context. They are primarily administrative documents, and misuse can lead to legal complications, especially if used fraudulently.

Potential for Misuse

Examples include:

- Falsification of attendance or enrollment periods
- Altering student details
- Issuance without proper authorization

Educational institutions must establish strict issuance policies and maintain logs to prevent such abuses.

Best Practices for Schools

- Maintain a centralized database of issued certificates
- Use secure, tamper-proof paper or digital certificates
- Train staff in verification and issuance protocols
- Clearly specify the purpose and validity period on certificates

Creating a Sample Bonafide Certificate from School

For institutions or individuals seeking to understand or draft such certificates, here is a generic template:

[School Logo]

[School Name]

Address

Contact Details

Email/Website

BONAFIDE CERTIFICATE

Certificate No: [Unique Number]

Date: [DD/MM/YYYY]

This is to certify that [Student Name], son/daughter of [Parent/Guardian Name], has been a bonafide student of [School Name] from [Start Date] to [End Date]. During this period, the student attended classes regularly and was enrolled in [Class/Grade].

This certificate is issued upon request of the student for the purpose of [Purpose, e.g., internship,

travel, scholarship].

We wish him/her all the best in future endeavors.

Signature

[Name], Principal/Headmaster

School Seal/Stamp

Conclusion: The Importance of Proper Documentation

A sample bonafide certificate from school, while seemingly straightforward, plays a critical role in validating a student's association with an institution. Its proper formulation, issuance, and verification uphold the integrity of administrative processes and prevent misuse. Schools must adhere to standardized formats and secure issuance protocols, ensuring that these certificates serve their intended purpose effectively and ethically.

In an era increasingly reliant on digital verification, integrating security features such as QR codes or digital signatures could further enhance authenticity. For students and parents, understanding the significance and proper use of bonafide certificates fosters transparency and trust within the educational ecosystem. Ultimately, a well-constructed bonafide certificate is not just a formal document but a symbol of genuine student identity and institutional integrity.

Question What is a bonafide certificate from a school? A bonafide certificate is an official document issued by a school to certify that a student is a genuine member of the institution, often used for various official purposes like travel, competitions, or hostel admissions. **What are the essential details included in a sample bonafide certificate from a school?** A typical bonafide certificate includes the student's name, roll number, class/grade, admission date, school name and address, purpose of the certificate, and the signature of the head of the institution. **How can I request a bonafide certificate from my school?** To request a bonafide certificate, visit the school's administrative office or principal's office, fill out the required application form, and pay any applicable fees. Some schools may also allow online requests through their official portals. **Is a bonafide certificate from school valid for all official purposes?** A bonafide certificate is generally accepted for purposes like hostel admissions, travel, and competitions. However, for legal or formal documents like passport applications, additional certificates or legal proof may be required. **Can I get a bonafide certificate if I am an alumni or former student?** Typically, bonafide certificates are issued to current students. For alumni or former students, schools may provide a different document like an alumni certificate or a letter of recommendation, but policies vary by institution. **Are there any**

sample templates available for a school bonafide certificate? Yes, many educational websites and school administrative portals provide sample templates of bonafide certificates that can be customized with specific student and school details for official use.

Related keywords: sample bonafide certificate, school bonafide certificate format, bonafide certificate template, school certificate sample, bonafide certificate format PDF, school identity certificate, student bonafide certificate, bonafide certificate format for students, school verification certificate, sample certificate for school students

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